

**AASHTO  
Standing Committee on Planning**



**CTPP Oversight Board Work Program**

**Title of the SCOP Committee**

Census Transportation Planning Products (CTPP) Oversight Board

**Officers**

Chair: Mary Lynn Tischer, Virginia (Region II)  
Vice Chair: Jonette Kreideweis, Minnesota (Region III)  
AASHTO Liaison: Penelope Weinberger

**Members**

***States***

Ayalew Adamu, California (Region IV)  
Nathan Erlbaum, New York (Region I)  
Phillip J. Mescher, Iowa (Region III)  
Ahmad Jaber, Utah (Region IV)  
Hui Wei Shen, Florida (Region II)  
Michael L. Thomas, Georgia (Region II)  
*vacant* (Region I)

***Metropolitan Planning Organizations (MPOs)***

Kuo-Ann Chiao, New York Metropolitan Transportation Council  
Jerry Duke, Las Vegas MPO  
Steven Gayle, Binghamton MPO  
Mell Henderson Middle America Regional Commission  
Arash Mirzaei, North Central Texas Council of Governments  
Guy Rousseau, Atlanta Regional Commission  
*vacant*  
*vacant*

***Ex Officio Members***

Ed Christopher, Federal Highway Administration Resource Center  
Melissa Chiu, Journey to Work and Migration, Census Bureau  
Alison K. Fields, Branch Chief Journey to Work and Migration, Census Bureau  
DeLania Hardy, Association of Metropolitan Planning Organizations  
Elaine Murakami, Federal Highway Administration  
Robert Padgette, American Public Transportation Association  
Alan E. Pisarski, Consultant  
Steven Polzin, University of South Florida

Nanda Srinivasan, Transportation Research Board  
John Sprowls, Federal Transit Administration

### **Charge to the Board**

The CTPP Oversight Board of the AASHTO Standing Committee on Planning (SCOP) provides strategic direction, overall guidance, and monitoring of on-going tasks and activities related to the Census Transportation Planning Products (CTPP) consolidated purchase. Comprised of policy, planning, and technical representatives from state departments of transportation, metropolitan planning organizations, and ex-officio representatives, the Oversight Board will:

1. Recommend a CTPP work plan and budget to SCOP that identifies emphasis areas and estimated uses of consolidated purchase funds
2. Review and approve inter-agency agreements and FHWA pooled fund expenditures
3. Oversee, guide and direct the implementation of specific CTPP work plan activities and tasks
4. Authorize, monitor, and track expenditures for tasks undertaken as part of the CTPP work plan
5. Review and approve contracts negotiated with the Census Bureau for specific census data products
6. Report on the status of work activities and expenditures through SCOP to the AASHTO Board of Directors
7. Provide direction to the AASHTO SCOP Census Data Work Group and coordinate with the federal CTPP Technical Advisory Group.
8. Work with the Census Data Work Group and federal CTPP Technical Advisory Group to identify priorities and schedules for data products and training/capacity building, research, technical support and outreach projects
9. Provide a forum for discussing census data related issues, research needs, and opportunities
10. Develop position statements for SCOP on census related topics
11. Assist in identifying, planning and implementing methods to share best practices and strengthen the transportation community's application and use of census data
12. Provide a focus for formulating a longer term strategic vision for census and other national data needs beyond 2012

## **Board Composition**

Voting membership consists of a chairman, representatives from AASHTO member departments and metropolitan planning organizations. The chair of the Oversight Board is designated by the Chair of the AASHTO Standing Committee on Planning and is a full voting member. The other voting Board membership consists of up to sixteen voting members, to the extent practical, two each from the AASHTO Regions (i.e., WASHTO, NASTO, SASHTO, and Mississippi Valley) and up to eight representatives from metropolitan planning organizations of various sized areas throughout the country. The Chair and four state Board members will be designated as a financial management committee to monitor financing and fiduciary actions associated with the CTPP consolidated purchase. The voting membership of the Board shall be appointed to terms covering the length of the work plan for the consolidated purchase. Voting membership shall not exceed seventeen, in addition to non-voting ex officio members, as appropriate.

## **Board Meetings:**

The location and frequency of Oversight Board meetings shall be determined by the Oversight Board chair. At a minimum, the Oversight Board will meet once annually. Meetings will be supplemented with conference calls, as needed.

## **Board Appointments:**

Appointments shall be made by the President of AASHTO based on nominations received from the Chairman of the AASHTO Standing Committee on Planning.

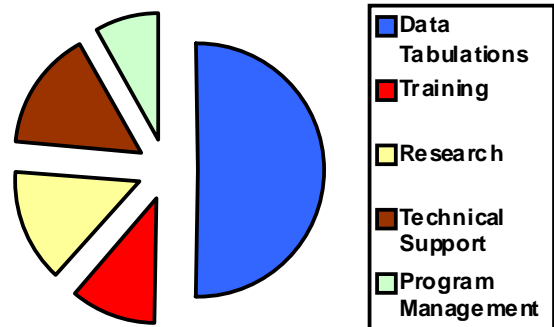
## **Work Program Components and Goals**

### **1) Program Management**

**Provide effective, timely and fiscally responsible program management and technical support to the CTPP program.**

### **2) Census Data Tabulations**

**Work with the Census Bureau to develop custom tabulations on residence, workplace and journey to work characteristics for transportation data users.**



**3) Training and Technical Support**

**Provide effective, timely and responsive technical support, training and assistance to national, state and local users of CTPP data.**

**4) Research**

**Conduct research to advance the state of the practice in the use and application of census data in transportation planning, policy analysis, travel demand modeling and other related core activities.**